



Village of Mahomet

503 E Main st. -P.O. Box 259 - Mahomet, Illinois 61853-0259

Phone (217) 586-4456 fax (217) 586-5696

New Residential Construction Plans Check List

- ☐ - Completed Application
- ☐ - Site Plan - w/ sump pump line location & setbacks.
- ☐ - Foundation Plan - w/ Elevation of the foundation.
- ☐ - Building Elevations (front/side/rear)
- ☐ - 1st Floor Plan
- ☐ - 2nd Floor plan (if applicable)
- ☐ - Building Details
- ☐ - Building Permit Fee GFS _____ X \$0.075 + \$35.00 = Amount _____
Per Approach
- ☐ - Value of the Project _____

Notes To Building Inspector:



Village of Mahomet Building Permit Application Form New Residential Construction

Permit # _____

Proposed Project

☐

Residential Single Fam.

☐

Residential Multi Fam.

☐Residential Addition
/ Basement Finishing_____
Number of Units

Permit Fee

Gross Square Feet (GSF)– The sum of all areas of an enclosed building as measured from the outside faces of the exterior walls. Exclude any areas that the mean ceiling height is less than 6-foot and no walkable floor.

GSF X \$0.075 + Approach Inspection fee = Permit Fee _____ x $\frac{\$0.075}{\text{Rate}}$ + \$35.00 Approach Inspection If applicable = \$ _____

Project Location / Physical Address
_____Subdivision
_____Suite # / Lot #
_____Type of Structure ***

Applicant: Builder / General Contractor Information

Property Owners*

Name _____

Name _____

Address _____

Address _____

Phone _____

Phone _____

* if different from the applicant

Contractor Information

	Site Supervisors *	Excavation *	Framing **
Name			
Company			
Cell phone			
Email			
	Plumbing **	HVAC **	Electrical **
Name			
Company			
Cell phone			
Email			
	Flat Work **	Grading **	Roofing **
Name			
Company			
Cell phone			
Email			

* Needs to be completed at the time of application

** Subcontractor information needs to be completed prior to the Final Occupancy Inspection

*** House; Zero lot; Duplex; Triplex; Apartment ...

Requirements & Responsibilities

- 1 Maintain proper parking of all contractors / sub-contractors vehicles at all times to assure emergency vehicle access.
- 2 Will hold harmless the Village of Mahomet from all claims resulting from the construction, operation or maintenance of the approach.
- 3 Empty dumpster regularly. No dumpsters are to be located in the street or over public sidewalks. Permit holder is responsible for any damage to public improvements or property.
- 4 Contain materials on the subject lot. Dumping onto adjacent lots may result in fines. Exceptions: If builders owns adjacent lot or has permission from the owner to use the lot (must show proof of agreement.)
- 5 Keep entire building site in a maintainable state through out the building process and to be keep free of weeds or tall grass at ALL times. (Ordinance requires less than 8".)
- 6 Clean the streets and sidewalks all mud clods, rock, etc. DAILY.
- 7 Install and maintain construction drive 2" or larger rock with geotextile underneath and 16 " overlay on each side.
- 8 Install and maintain wattles on the property side of the sidewalk.
- 9 Install and maintain silt fence as needed to protect the swales and neighboring lots. and to meet finish grade requirements as set by ordinance.
- 10 Install and maintain siltation area at the lowest point along the street frontage 3"down 4' wide back of curb to front of sidewalk.
- 11 Obtain Architectural Review Committee approval as needed or required.

Inspections

- 1 Adequate notice for inspections:
 - a. Approach inspections require at least 12 hours notice.
 - b. All other inspections require at least 48 hours notice.
 - c. Same day request (Expedited Inspections) will be honored as schedule permits and has a fee of \$35.00.
- 2 Stake out
 - a. Lot pins must be exposed for the stake-out approval. Inspector will **not** locate.
 - b. Place a grade stake at the elevation of the finished foundation height on a side property line.
- 3 Sump Line Connection

Send picture of connection and picture of connection relative to the house to: kbuchanan@mahomet-il.gov or text picture with explanation to 217-621-9186
- 4 Approach
 - a. 6" deep and constructed to the ordinance specifications contained in: CHAPTER 150 of the Village Mahomet Code
- 5 Temporary/Final Occupancy
 - a. Any agreements for the homeowner to assume responsibility to complete any requirements of the minimal housing standard or placement of sod or seed must be sent to Building Inspector. An email string will suffice.
 - b. Un-Releasable items include: proper slopes graded as per ordinance Title XV, Chapter 154, Appendix B, Article1; return all drainage swales to the designed elevations of the original engineered grading plans; erosion controls must be maintained until the site has been stabilized, repairs to infrastructure are agreed upon and documented.
 - c. House in move-in condition prior to inspection; exceptions at the discretion of the Building Inspector.
 - d. The permit holder is responsible for assuring that all required inspections have been performed and as well as all fees and fines are paid before any final occupancy inspection is scheduled.

Acknowledgement and Agreement

- 1 By submitting this permit form and signing below the builder also agrees to:
 - a. have any property pins replaced by a surveyor that become damaged or missing while permit is open.
 - b. pay all fees and fines prior to the occupancy inspection.
 - c. fulfill all of the requirements and responsibilities of this permit application.

I fully understand and agree to the above terms and conditions of obtaining this building permit.

Signed: _____

Date: _____